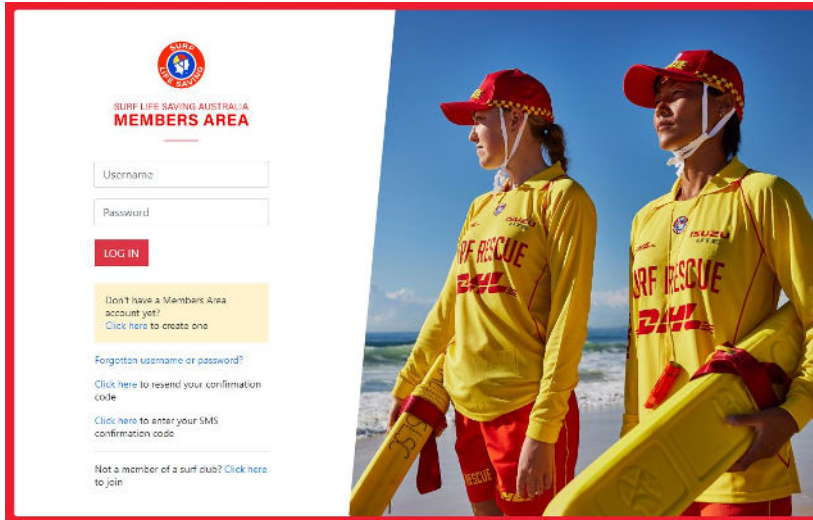


Learner Enrolment

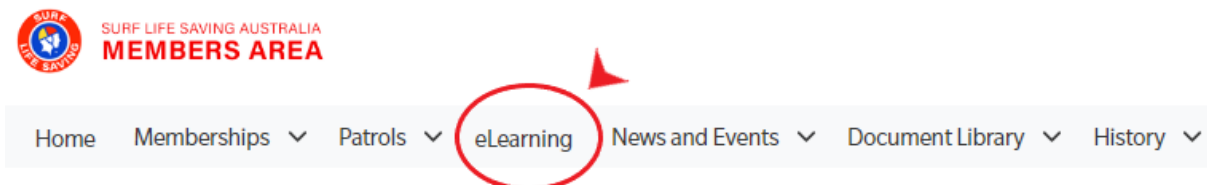
This is for members wishing to enrol in a course via the SLSQ Hub.

Members can also review the video, located [here](#).

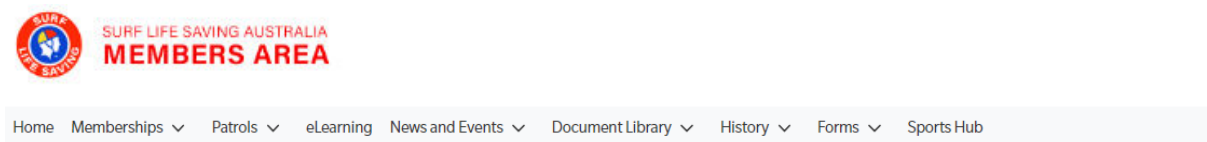
1. **Step 1. Login to SLSA Members area**
<https://members.sls.com.au/>



2. **Once logged in, click on the “eLearning” tab**



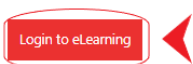
- 2.1 For those that are members of another state, select “QLD” in the drop box, as per below.
If you’re only a QLD member, this will be automatically selected for you.



eLearning State Selection

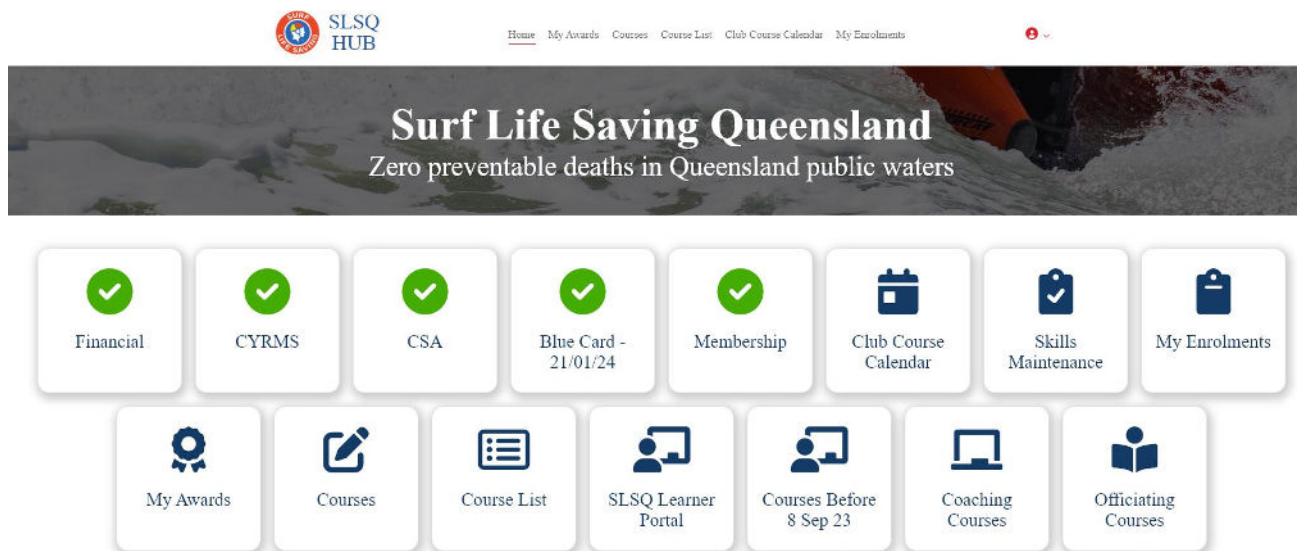
If the below state/territory information is incorrect, please contact your [surf life saving club](#) before clicking the below login button to log into the eLearning system.

In which state will you be studying?

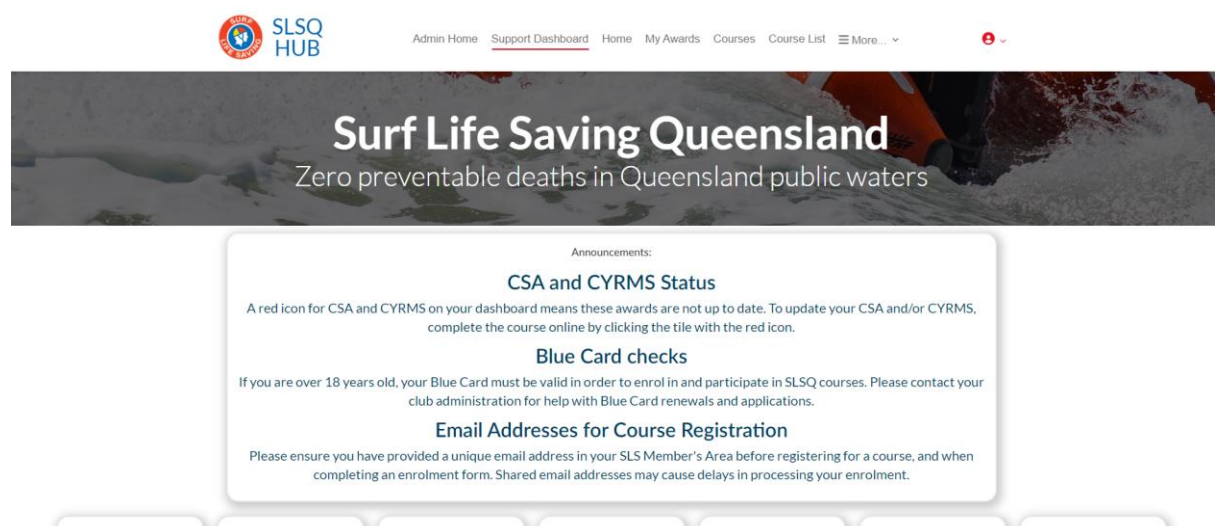


3. You will now be re-directed to the “SLSQ Hub”, which is SLSQ landing page which will direct you to your respective courses.

Your SLSQ Hub dashboard or landing page displays the current status of your membership, membership fees, CYRMS, CSA and Blue Card. You’ll see an icon with a green tick for these items if they are paid and/or up to date.

















3.1 Announcements: Important announcements will be displayed above your dashboard items. Please ensure you read and understand these announcements.

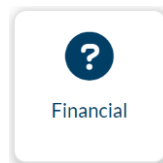


Email Addresses for Course Registration

Please ensure you have provided a unique email address in your SLS Member's Area before registering for a course, and when completing an enrolment form. Shared email addresses may cause delays in processing your enrolment.

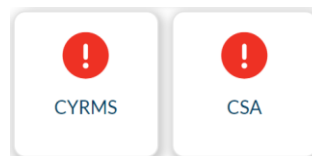
 Financial	 CYRMS	 CSA	 Blue Card - 16/12/22	 Membership	 Club Course Calendar	 Skills Maintenance
 My Enrolments	 My Awards	 Courses	 Course List	 SLSQ Learner Portal	 Courses Before 8 Sep	 Coaching Courses

3.2 Financial status: If your club membership is not paid and up to date, you'll see a blue question mark icon. Please contact your club administration for any questions regarding paying your club fees.



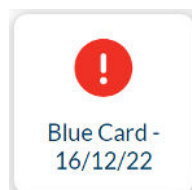
3.3 CYRMS and CSA: A red exclamation mark icon indicates that your CYRMS (Child Youth Risk Management Strategies) and/or CSA (Child Safety Awareness) awards are out of date. To resolve this, click on the course tile that is displaying a red icon to complete the course online.

All members must keep their CYRMS and CSA courses up to date. These courses must be completed each time your Blue Card is renewed, and must be done so within 4 months of your Blue Card renewal date. Note: members under 18 years old are not required to complete this course.



3.4 Blue Card: An icon with a red exclamation mark indicates that your Blue Card has expired. The expiration date of your Blue Card is also shown on the tile. If you instead see a Blue question mark icon with no date, this means there is no record of a Blue Card on file. Please contact your club administration or email bluecards@lifesaving.com.au with any Blue Card related enquiries.

*All members over the age of 18 **must** hold a valid Blue Card before enrolling in or participating in any SLSQ courses.*



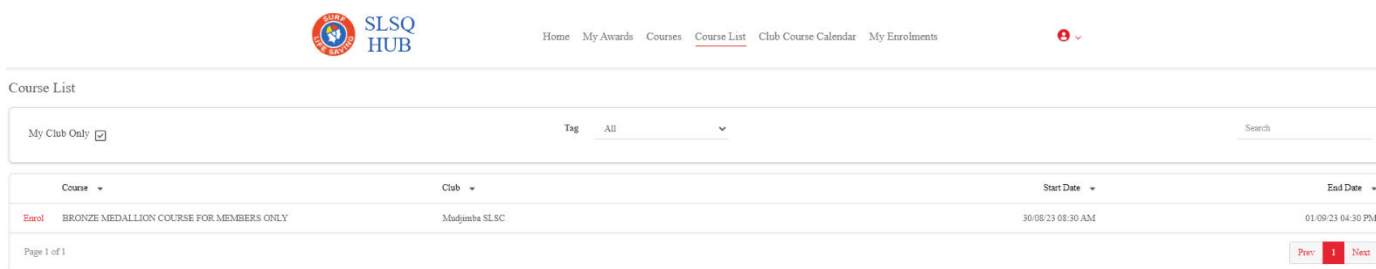
4. Searching for a course

There are two options when looking for courses.

Option 1 – The “Club Course Calendar” tab

Option 2 – The “Course List” tab

The display filter is defaulted to your own club, this can be changed to “All clubs” if you wish to see courses within your Branch. To enrol, simply select the desired course, and click enrol.



The screenshot shows the SLSQ Hub interface. At the top, there is a navigation bar with the SLSQ Hub logo on the left and menu items: Home, My Awards, Courses, Course List, Club Course Calendar, and My Enrolments. A search bar is on the right. Below the navigation bar, the page title is "Course List". There is a filter section with "My Club Only" checked and a "Tag" dropdown set to "All". A search input field is also present. Below this is a table with columns: Course, Club, Start Date, and End Date. The table contains one row: "BRONZE MEDALLION COURSE FOR MEMBERS ONLY" for "Mudjimba SLSC", starting on "30/08/23 08:30 AM" and ending on "01/09/23 04:30 PM". At the bottom left, it says "Page 1 of 1". At the bottom right, there are "Prev", "1", and "Next" buttons.

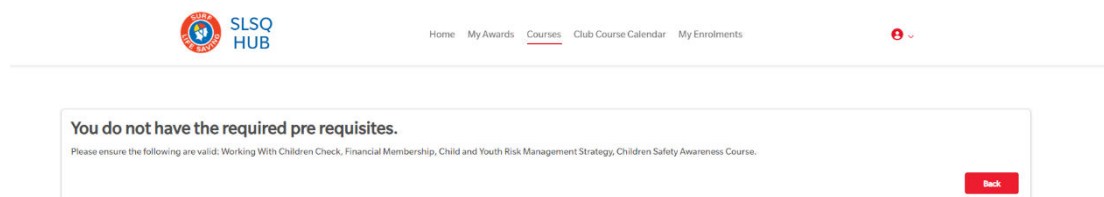
5. Enrolment/EOI

The SLSQ Hub will conduct a pre-requisite check.

5.1 – If pre-requisites are not met

A message will be displayed advising what needs to be addressed (See example below).

If this occurs, please contact your Club or Chief Training Officer.



The screenshot shows the SLSQ Hub interface with a navigation bar similar to the previous screenshot. Below the navigation bar, a message box is displayed with the following text: "You do not have the required pre requisites. Please ensure the following are valid: Working With Children Check, Financial Membership, Child and Youth Risk Management Strategy, Children Safety Awareness Course." At the bottom right of the message box, there is a red "Back" button.

5.2 – If pre-requisites are met

You will be required to complete the enrolment form.

Bronze Medallion Course-Alex-2023
30/07/23 08:30 AM - 30/09/23 04:30 PM

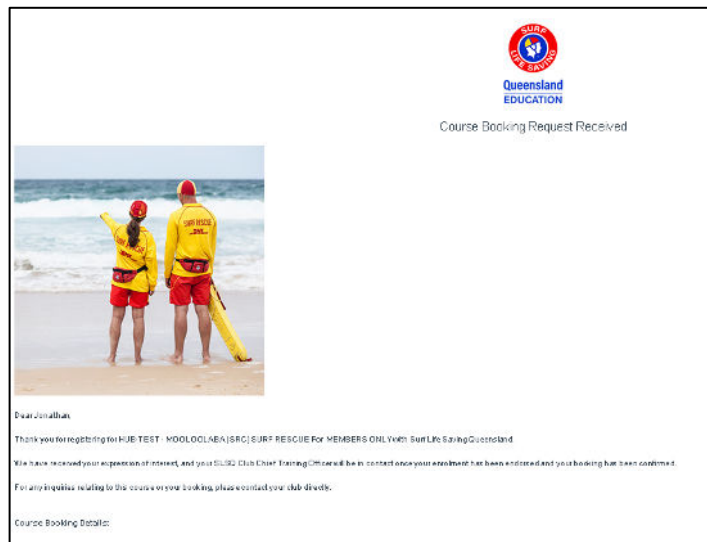
Prerequisite Check	✔
Personal Details	!
Address	!
Nationality	✔
Education & Employment	!
Disabilities	!

Please note the following:

- An enrolment is required per course, this will be pre-populated upon your first completion
- For accredited courses E.G Bronze/Cert II, a USI is required
 - If you require QCE Points (High school students), please supply your LUI at this point
 - If you do not supply your LUI when enrolling, you will not be eligible for QCE points

Once you have completed your enrolment, you will receive an acknowledgment email.

Please note: Your enrolment acts as an expression of interest and will stay as “tentative” until it has been reviewed and endorsed by the Club hosting the course.



5.3 Access your learning

Once your enrolment has been endorsed by the host Club, you will receive a second email confirming that you have been accepted. This email will provide you the following information: Venue, session dates, trainer(s), other course related information



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Booking Confirmation



Dear Jonathan,

Thank you for enrolling in HUB-TEST - MOOLOOLABA (SRC) SURF RESCUE For MEMBERS ONLY with Surf Life Saving Queensland.

Course Booking Details:

Booking ID:	7538825-11319955
Status:	Tentative
Session:	HUB-TEST - MOOLOOLABA (SRC) SURF RESCUE For MEMBERS ONLY
Venue:	Mooloolaba SLSC The Esplanade MOOLOOLABA QLD 4557
Date(s):	Time(s):

Additional Information:

What's Next?

- Please take the time to read the [SLSQ Participant Handbook](#) and understand your rights and responsibilities.

Please note that your course certificate cannot be issued without a valid USI. Please visit <https://www.usi.gov.au/students/get-a-usi> to find your existing USI or to create one.

Should you have any questions relating to accessing your learner portal or eLearning, please don't hesitate to reach out to the SLSQ Education team for assistance.

We look forward to seeing you on the course.

Kind regards,
The Surf Life Saving Education Team
Surf Life Saving Queensland
19 Manning Street
South Brisbane QLD 4101
e. bookings@lifesaving.com.au
p. 07 3846 8000
w. lifesaving.com.au
RTO Number: 2804

SLSQ use “aXcelerate” as our learning management system, this is where you will access all your learning and assessment resources.

If you haven't created an aXcelerate account, you will receive an email prompting you to do so. Please refer to 6.1 “Setting up your aXcelerate learner account”. For details.

If you already have an aXcelerate account and wish to access your learning, please refer to “6.4 “Returning to the Learner Portal”.



You will only be required to set up an account once, if you already have an aXcelerate account, you can login and skip the below steps.

6.1 Setting up your aXcelerate learner account

Refer to your email that will provide you the link to setting up your account or click here:

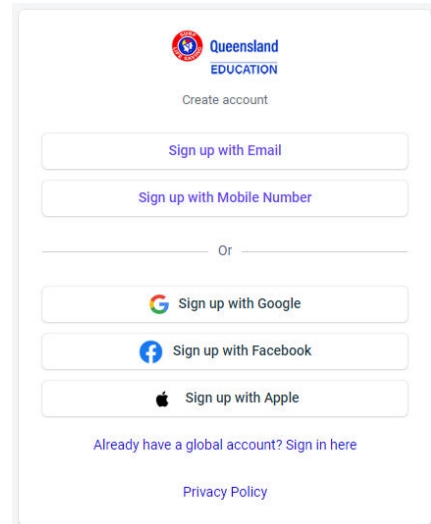
[Create your aXcelerate account](#)

[aXcelerate – Creating an account video](#)

6.2 Once you've clicked onto the link, you'll be directed to the create an account page.

As per the picture, there are multiple ways to set-up your account. Using email OR mobile OR the list of applications (Google, Facebook or Apple).

This procedure will focus on the Email set-up.



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Create account

Sign up with Email

Sign up with Mobile Number

Or

Sign up with Google

Sign up with Facebook

Sign up with Apple

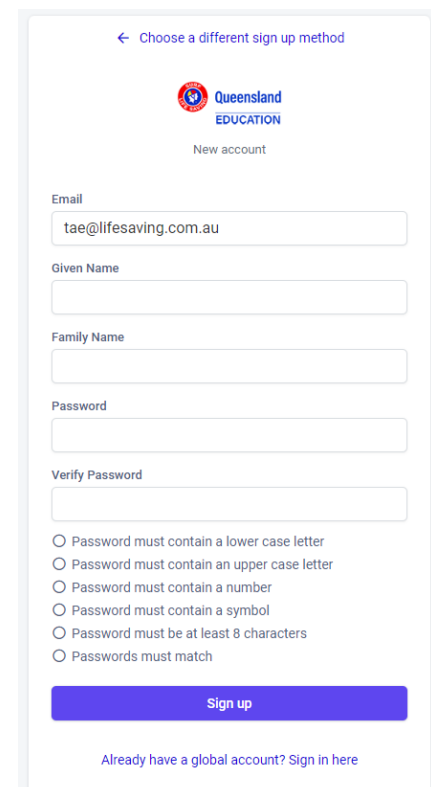
Already have a global account? Sign in here

Privacy Policy

6.3 Click "Email" verification and complete the required fields

Please note, each person must have their own individual email address. Emails cannot be shared across accounts.

After you've completed setting up your account, you can start your learning.



← Choose a different sign up method

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New account

Email
tae@lifesaving.com.au

Given Name

Family Name

Password

Verify Password

Password must contain a lower case letter

Password must contain an upper case letter

Password must contain a number

Password must contain a symbol

Password must be at least 8 characters

Passwords must match

Sign up

Already have a global account? Sign in here

6.4 Returning to the Learner Portal

If at any stage you want to resume your learning or access your resources, this can be done via the SLSQ Hub or aXcelerate directly.

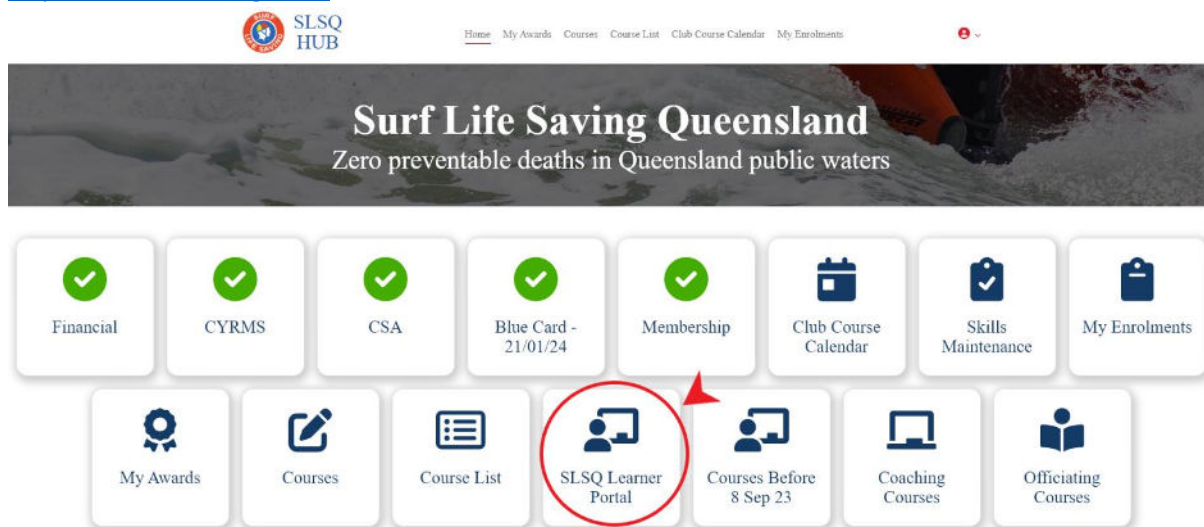
aXcelerate Login:

<https://app.axcelerate.com/auth/user/login.cfm>

OR

The SLSQ Hub:

<https://hub.lifesaving.com>



[au/com.slsqhub.home](https://com.slsqhub.home)